The City of Edinburgh Council

10.05am, Thursday 7 February 2019

Council Diary 2019/20

Item number 8.1

Report number

Executive/routine

Wards All

Council Commitments

Executive Summary

This report proposes meeting dates for all Council and Committee meetings from August 2019 to August 2020. It also includes proposed dates for recess periods and Council meetings from August 2020 to August 2021.



Report

Council Diary 2019/20

1. Recommendations

- 1.1 To agree the Council Diary for August 2019 to August 2020 as set out in appendix 1, and authorise the Chief Executive to make minor adjustments, as necessary.
- 1.2 To agree the recess and Council meeting dates for August 2020 to August 2021 as set out in appendix 2.

2. Main report

- 2.1 Standing Order 4.2 states that committees will hold such meetings as the Council prescribes.
- 2.2 Under the current political management arrangements, there are six Executive Committees and a number of statutory and other committees and sub-committees. The diary at appendix 1 includes dates of meetings of each of these committees, Council meetings and recess periods.
- 2.3 The proposed dates mostly reflect current arrangements. In some cases dates are subject to confirmation by the parent board/committee (eg Edinburgh and South East of Scotland City Region Deal Joint Committee; Integration Joint Board; Lothian Valuation Joint Board; Licensing Board). Where known these dates have been marked as *provisional*.
- 2.4 Special Meetings have been included where requested by directorates in order to meet required timescales.
- 2.5 It is normal practice for the Council to agree the timing of recess periods and Council meetings a year in advance. The proposed recess periods and Council meeting dates for August 2020 to August 2021 are included at appendix 2. School term dates for 2020/21 have been agreed by the Education, Children and Families Committee and the recess periods reflect these.

3. Measures of success

3.1 A structured meetings programme supports the Council's democratic functions.

4. Financial impact

- 4.1 There are no financial implications from this report.
- 5. Risk, policy, compliance and governance impact

- 5.1 Failure to agree meeting arrangements could open the Council to legal challenge where timescales apply.
- 6. Equalities impact
- 6.1 Not applicable.
- 7. Sustainability impact
- 7.1 Not applicable.
- 8. Consultation and engagement
- 8.1 Consultation was undertaken with conveners, group leaders and directors as appropriate.
- 9. Background reading/external references

None.

Andrew Kerr

Chief Executive

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10. Appendices

- 10.1 Proposed Council diary 2019/20
- 10.2 Proposed outline diary 2020/21

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	Wed	7	August	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
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	Thu	8	August	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE
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	Fri	9	August	a.m.	
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	Tue	13	August	a.m.	Governance, Risk and Best Value Committee
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	Wed	14	August	a.m.	Development Management Sub-Committee
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	Thu	15	August	a.m.	FINANCE AND RESOURCES COMMITTEE
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	Fri	16	August	a.m.	EDUCATION, CHILDREN AND FAMILIES COMMITTEE Edinburgh Integration Joint Board
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Wk 4	Mon	19	August	a.m.	
				p.m.	Regulatory Committee
					Licensing Sub-Committee
	Tue	20	August	a.m.	Licensing Sub-Committee
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	Wed	21	August	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Planning Committee Site Visits
	Thu	22	August	a.m.	CITY OF EDINBURGH COUNCIL
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	Fri	23	August	a.m.	North West Locality Committee
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	Wed	28	August	a.m.	Development Management Sub-Committee
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	Thu	29	August	a.m.	HOUSING AND ECONOMY COMMITTEE
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	Fri	30	August	a.m.	
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Wk 6	Mon	2	September	a.m.	Lothian Valuation Joint Board
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	Tue	3	September	a.m.	
				p.m.	North East Locality Committee
	Wed	4	September	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
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	Thu	5	September	a.m.	South East Locality Committee
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	Wed	11	March	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	Planning Committee Workshop
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	Fri	13	March	a.m.	North West Locality Committee
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	Fri	27	March	a.m.	Edinburgh Integration Joint Board
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	Thu	4	June	a.m.	HOUSING AND ECONOMY COMMITTEE
				p.m.	
	Fri	5	June	a.m.	City Region Deal Joint Committee
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Wk 6	Mon	8	June	a.m.	
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	Tue	9	June	a.m.	Governance, Risk and Best Value Committee
				p.m.	North East Locality Committee
	Wed	10	June	a.m.	Planning Committee Workshop
				p.m.	Planning Committee Workshop
	Thu	11	June	a.m.	South East Locality Committee
				p.m.	
	Fri	12	June	a.m.	
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Wk 7	Mon	15	June	a.m.	Lothian Valuation Joint Board
				p.m.	Licensing Sub-Committee
	Tue	16	June	a.m.	CULTURE AND COMMUNITIES COMMITTEE
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	Wed	17	June	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	18	June	a.m.	South West Locality Committee
				p.m.	
	Fri	19	June	a.m.	Edinburgh Integration Joint Board
				p.m.	
Wk 8	Mon	22	June	a.m.	Licensing Board
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	Tue	23	June	a.m.	Licensing Sub-Committee
		<u> </u>		p.m.	Pensions Audit Sub-Committee
	Wed	24	June	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Pensions Committee
	<u></u>				Planning Committee Site Visits
	Thu	25	June	a.m.	CITY OF EDINBURGH COUNCIL
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					mer Recess until w/c 27 July 2020)
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Mon	27	July	a.m.	Licensing Board
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Tue	28	July	a.m.	
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Wed	29	July	a.m.	Development Management Sub-Committee
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Fri	31	August	a.m.	
			p.m.	
Mon	3	August	a.m.	
			p.m.	
Tue	4	August	a.m.	CORPORATE POLICY AND STRATEGY COMMITTEE
			p.m.	
Wed	5	August	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
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Thu	6	August		TRANSPORT AND ENVIRONMENT COMMITTEE
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Tue	11	August		EDUCATION, CHILDREN AND FAMILIES COMMITTEE
\A/1	40	Δ		De de contra de la Compania
vvea	12	August		Development Management Sub-Committee
T I	40	A		FINANCE AND DECOUDED COMMITTEE
ınu	13	August		FINANCE AND RESOURCES COMMITTEE
Г»:	1.1	August		Edinburgh Integration Joint Doord
ГП	14	August		Edinburgh Integration Joint Board
Mon	17	August		
IVIOIT	17	August		Regulatory Committee
			p.m.	Licensing Sub-Committee
Tue	18	August	a m	Licensing Sub-Committee Licensing Sub-Committee
Tue	10	August		Licensing Sub-Committee
Wed.	10	August		The City of Edinburgh Planning Local Review Body (Panel 1)
vvca	13	August		Planning Committee Site Visits
Thu	20	August		CITY OF EDINBURGH COUNCIL
1110		, lagabl		O C. EDINDONON GOONGE
Fri	21	August	a.m.	North West Locality Committee
		riagaot	p.m.	THORITY OUT ECOUNTY COMMITTEES
	Tue Wed Thu	Tue 28 Wed 29 Thu 30 Fri 31 Mon 3 Tue 4 Wed 5 Thu 6 Fri 7 Mon 10 Tue 11 Wed 12 Thu 13 Fri 14 Mon 17 Tue 18 Wed 19	Tue 28 July Wed 29 July Thu 30 August Fri 31 August Mon 3 August Wed 5 August Thu 6 August Fri 7 August Mon 10 August Tue 11 August Wed 12 August Thu 13 August Thu 13 August Thu 14 August Thu 15 August Thu 16 August Tue 17 August Tue 18 August Tue 18 August Wed 19 August	Tue 28 July a.m. Wed 29 July a.m. P.m. p.m. p.m. Thu 30 August a.m. p.m. p.m. p.m. Mon 3 August a.m. p.m. p.m. p.m. Tue 4 August a.m. p.m. p.m. p.m. Thu 6 August a.m. p.m. p.m. Mon 10 August a.m. p.m. p.m. Wed 12 August a.m. p.m. p.m. Thu 13 August a.m. p.m. p.m. Mon 17 August a.m. p.m. p.m. p.m. Wed 19 August a.m. p.m. p.m. p.m.

Outline	Diary 2020-21		
W/C	Month	Year	Week
27	July	2020	1
3	August	2020	2
10	August	2020	3
17	August	2020	4 – Council meeting on 20 August
24	August	2020	5
31	August	2020	6
7	September	2020	7
14	September	2020	8 – Council meeting on 17 September
21	September	2020	1
28	September	2020	2
5	October	2020	3
12	October	2020	4 – Council meeting on 15 October
19	October	2019	Recess (schools week)
26	October	2020	5
2	November	2020	6
9	November	2020	7
16	November	2020	8 – Council meeting on 19 November
23	November	2020	1
30	November	2020	2
7	December	2020	3 - Council meeting on 10 December
14	December	2020	4
21	December	2020	Recess (schools week)
28	December	2020	Recess (schools week)
4	January	2021	Recess (schools week)
11	January	2021	5
18	January	2021	6
25	January	2021	7
1	February	2021	8 – Council meeting on 4 February
8	February	2021	Recess (schools week)
15	February	2021	1 – Council meeting on 18 February (Budget)
22	February	2021	2
1	March	2021	3
8	March	2021	4 - Council meeting on 11 March
15	March	2021	5
22	March	2021	6
29	March	2021	Recess
5	April	2021	Recess (schools week)
12	April	2021	Recess (schools week)
19	April	2021	7
26	April	2021	8 - Council meeting on 29 April
3	May	2021	1
10	May	2021	2
17	May	2021	3
24	May	2021	4 - Council meeting on 27 May
31	May	2021	5
6	June	2021	6
14	June	2021	7
21	June	2021	8 – Council meeting on 24 June
28	June	2021	Recess (schools week)
5	July	2021	Recess (schools week)
12	July	2021	Recess (schools week)
19	July	2021	Recess (schools week)